



Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1, Wilsonville, OR 97070

503.682.6722

FAX 503.682.0960

<http://www.osaa.org>

Scan to: eligibility@osaa.org

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Eligibility Request Form

1. Complete all steps on front and back of this form.
2. Attach copy of student's official transcripts with this form.
3. Requests with incomplete enrollment records will not be considered.
4. Allow five working days to process.

OSAA Eligibility ID #

STEP 1

Student Information

School: Siletz Valley School School Phone: 541-444-1100
Student: (Last) Helm (First) Charles (Middle) Raymond
Date of Birth: 12-9-99 Age: 15
Parent: Donna Elgin
Address: PO Box 862 Depoe Bay, OR 97341
Person with whom student lives: Currently: Donna Elgin Last Year: Same
Relationship to student: Mother
Address where student lives: 145 SE Anslee Ave Depoe Bay, OR 97341

STEP 2

Type of Waiver

A. SEND DIRECTLY TO OSAA (see checklist in Step 4)

- ☐ Age Rule 8.3
- ☐ Fifth Year Rule 8.2
- ☐ Grade Deficiency Rule 8.1.1
- ☒ Satisfactory Progress Toward Graduation Rule 8.1.2
- ☐ All Non-CSIET Foreign Students – Must also meet CSIET criteria in Rule 8.6.3(c)
- ☐ All CSIET Foreign Students not meeting criteria in Rule 8.6.3(c)

B. SEND DIRECTLY TO DISTRICT COMMITTEE

- ☐ Transfers without change of Joint Residence Rule 8.6 (including transfers where the student also has a Grade Deficiency and / or is not making Satisfactory Progress Toward Graduation).
- ☐ Transfers to a school with affiliation Rule 8.6.5.

STEP 3

Enrollment Record

Fill In All Sections

Has an Individualized Educational Program (IEP) been created for this student? ☐ Yes ☒ No

If yes, is the student meeting the requirements of the Individualized Educational Program (IEP)? ☐ Yes ☐ No

Grading Period	Date Attended	School Attended	# Credits Earned	# Classes Passed
Example →→→→→→→→→	9/5/99 to 1/12/00	Oregon High School	3.0	6
9 th – 1 st semester/trimester	___/___/___ to ___/___/___			
9 th – 2 nd semester/trimester	___/___/___ to ___/___/___			
9 th – 3 rd trimester	___/___/___ to ___/___/___			
10 th – 1 st semester/trimester	___/___/___ to ___/___/___			
10 th – 2 nd semester/trimester	___/___/___ to ___/___/___			
10 th – 3 rd trimester	___/___/___ to ___/___/___			
11 th – 1 st semester/trimester	___/___/___ to ___/___/___			
11 th – 2 nd semester/trimester	___/___/___ to ___/___/___			
11 th – 3 rd trimester	___/___/___ to ___/___/___			
12 th – 1 st semester/trimester	___/___/___ to ___/___/___			
12 th – 2 nd semester/trimester	___/___/___ to ___/___/___			
12 th – 3 rd trimester	___/___/___ to ___/___/___			

STEP 4 Letter From Previous School Principal (Transfers only)

A letter from the principal of the school previously attended is required. Letter may refer to high school activities previously participated in, whether student was in good standing at the time of transfer, any outstanding fees / lost materials, etc.

STEP 5 Eligibility Hardship Checklist

Prior to OSAA consideration of eligibility, this Eligibility Request Form and the following information must be received by the OSAA Executive Director.

Transcripts

Current high school
Previous high schools

Letters of Explanation

Student
Parents or Legal Guardian
School Representative
Optional – Other letters as relevant

Age & Fifth Year Additional Documentation

Gap in student's academic process
Credit deficiency
Classes needed to graduate
Individualized Educational Program (IEP)
Student's disability as defined by ADA


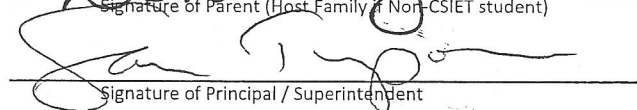
School Records

Attendance records
Letter authorizing release of school records to OSAA

STEP 6 Affirmation Statement

Under penalty of perjury, I do affirm that no coach, parent, administrator, teacher, or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation. Further, I authorize release of permanent school records to the OSAA.

Both signatures required for all Eligibility Requests.


Signature of Parent (Host Family if Non-CSIET student)

Signature of Principal / Superintendent

(Principal/Superintendent is encouraged to attach any specific comments regarding this student's eligibility request.)

STEP 7 OSAA / District Committee Authorization Decision

The District Committee should forward copies of all District Committee decisions and rationale for that decision to the OSAA.

Director's / Chairperson's Signature: _____

Date ____/____/____

Chairperson's School: _____

Comments _____

☐ Approved

☐ Denied

STEP 8 Appeals Process

DISTRICT COMMITTEE DECISIONS: Appeals of District Committee decisions will be heard by the OSAA Eligibility Appeals Board.

- "Any party filing an appeal of a decision by the District Athletic Committee to the Eligibility Appeals Board...shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal." (*Excerpt OSAA Handbook, Executive Board Policies, "Eligibility Appeal Filing Fee"*)
- If denied by the OSAA Eligibility Appeals Board, an appeal may be made to a Hearings Officer under **Rule 9, "Hearings Officer."** Appeals to the Hearings Officer shall include an appeal fee of \$200.

OSAA EXECUTIVE DIRECTOR DECISIONS: Appeals of OSAA Executive Director decisions, regarding age, fifth year, grade deficiency, and non-CSIET foreign students are heard by the OSAA Executive Board.

- "Any party filing an appeal of a decision by...the Executive Director to the Executive Board shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal." (*Excerpt OSAA Handbook, Executive Board Policies, "Eligibility Appeal Filing Fee"*)
- If denied by the OSAA Executive Board, an appeal may be made to a Hearings Officer under **Rule 9, "Hearings Officer."** Appeals to the Hearings Officer shall include an appeal fee of \$200.

Dear OSAA,

11-30-15

I am writing in regards to my son Charles Helms. He is requesting to play basketball this year. His grades weren't so good last year therefore only getting 2 of the 4 credits he needed for his freshman year. He has just received his grades for this year and has straight A's. His attendance is perfect, not missing 1 single class. This year I put him in a different school and he has excelled 110%. I'm asking that he be allowed to play basketball for the Siletz Valley School because I honestly believe he will be a success at school and be an asset to the team.

Respectfully,
Donna Elgin
(mother)

To whom it may concern,

I am writing this letter in support of Charlie Helms. I am extremely proud of him. He has shown amazing maturity and growth this short school year. His renewed dedication to his academics and citizenship has been inspiring. I checked in with him periodically through the first quarter and he was always excited to report that he was getting straight A's and hadn't been tardy let alone absent once. His goal is to not miss a single day of school for the entire school year. I know Charlie was proud to have earned the Warrior Heart Award this last quarter. I have known Charlie since he was in grade school when I had him as a student. He was never a bad student but grades weren't a main priority. This year he has become very motivated and I am very pleased to see it.

There have been many times of insecurity where he and his family would live, lots of times of uncertainty. I know especially last year was difficult in this respect, as he was not sure even what school he would attend semester to semester. I know transportation was a factor last school year just being able to get to school. Charlie has a different living situation that is stable and he has a renewed commitment to his school work. Charlie is an active young man, and I know sports are important to him. I think we need to do everything we can to encourage this young man in the strides he has made. I would like Charlie to be able to participate in athletics while encouraging him to staying devoted to his school work.

Thank you for your consideration,

David Morgan

A handwritten signature in black ink, appearing to read 'D. Morgan', with a stylized, cursive script.

November 30, 2015

Jesica Haxel

Siletz Valley Early College Academy

245 James Frank Ave.

Siletz, OR 97380

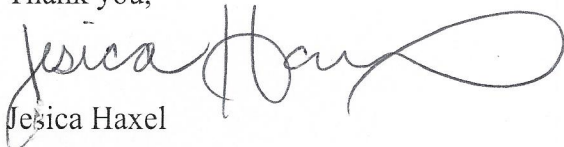
Oregon Schools Activities Association

To whom it may concern,

I am writing to recommend Charlie Helms for eligibility for basketball this year. I have been a teacher at Siletz Valley School during Charlie's middle school years and am fortunate enough to teach him this year in Biology, Food Science and Yoga classes. Charlie has been an amazing addition to our school this year. He has been determined to maintain perfect attendance and an impressive GPA. I have been impressed at how proactive Charlie has been in working and communicating with his teachers to maintain his grades and attendance. Charlie is doing exceptionally well in class, he participates well in discussion and labs and is often staying after class to make sure he finishes his assignments and does the best work he can. He works just as hard in electives as he does in his core classes and has one of the highest grades in participation in Yoga class. Charlie is also involved in an additional program for students interested in health professions, where he attends meetings every other week to participate in hands on activities. In the first quarter he worked exceptionally hard to earn straight A's in every class. In addition to this, at our first quarter awards assembly Charlie was unanimously voted by teachers and staff for the Warrior Heart award for being exhibiting the qualities we want to see in our students.

Charlie is absolutely deserving of not only the Warrior Heart award, but the opportunity to play basketball this year. Our school and our team will benefit from his spirit and participation as much as he will benefit from it himself. Since Charlie has entered our school this year, I have seen nothing but hard work and a positive attitude, I hope that playing this year will help him to continue on this path as well as inspire others.

Thank you,



Jesica Haxel

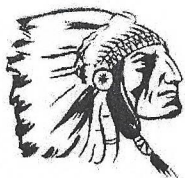
Science Teacher

Siletz Valley Early College Academy

To, OSAA

I'm writing this to explain my work ethic and my goals this year. This year I have not even missed a day of school now that my grades are a priority to me. I've accomplished a couple of my goals already in the first quarter of school. By getting a GPA of 4.0, not getting 1 tardy, and making high honor roll. Not only that but I was nominated best student in English class, also I got the warrior heart award an award where only one high school student can be given every quarter, you receive it by being respectful, responsible, and academically outstanding. Last year I couldn't make it to school very often due to excessive moving and bad transportation. I have now found a stable home and good transportation for school. Now that I am on track I am looking forward to keeping my grades up and my attendance great. In closing I am asking that you consider awarding me eligibility in consideration of my positive performance in school this year.

Respectfully~ Charles Helms



Siletz Valley Schools

245 JAMES FRANK AVE
SILETZ, OR 97380
(541) 444-1100 PHONE
(541) 444-2368 FAX

OSAA

Dear Sir:

I am writing this letter on behalf of Charles Helms, a 10th grader, here at Siletz Valley Schools. I have known Charlie since he was in the 4th grade. During all that time, he was not a great student. Charlie struggled with classroom school work and from time to time was a disruption in the classroom. On more than one occasion I had to take him home due to his disruption in class. Towards the end of his 8th grade, Charlie withdrew from Siletz Valley Schools. His freshmen year was spent at Toledo High School and Newport High School.

Now let me share with you a remarkable change that has happened to Charlie Helms. Charlie has reenrolled here at Siletz Valley Schools for his 10th grade. Charlie has not been absent or even tardy to any classes for the first 9 weeks of school. Yesterday we had a school assembly and Charlie was honored for having straight A's in all of his classes. Also by a vote from teachers and administrators, he was the only student awarded the Warrior Heart Award. Yes, that is the same student I talked about earlier.

I took Charlie out to lunch last week and asked him why the change? He told me there are two reasons for the change. Doing nothing while enrolled at Toledo and Newport, he realized he wanted more for himself. He knew he needed to go to school and do well while he was in school and he wants to play sports.

This is where Charlie needs your help. Because of his lack of school work completed last year, he is lacking the required number of high school credits entering the 10th grade. If you could give him a waiver on this, you will be helping in Charlie making this remarkable turnaround.

I have over 10 years of service here at Siletz Valley Schools as a board member, Chairman of the Board, Dean of Students, and acting principal. My current role is substitute teacher/administrator. I have never seen such a complete turnaround of a student and with your help we can keep it going.

Thank you for your consideration in this matter.

A handwritten signature in cursive script that reads "Frank LaRoche".

Frank LaRoche

ACADEMIC RECORD

Page 1 of 1

11/20/2015

Student Name:			
Legal: Helms, Charles Raymond			
Preferred: Helms, Charles Raymond			
Address: PO BOX 862 Depoe Bay OR 97341			
Social Security #: XXX-XX-	Cohort Year: 1415	Gender: MALE	Phone: 541-272-1748
Birth Place: Lincoln City, OR			Date of Birth: 12/9/1999
Parent/Guardian: Elgin, Donna - LIVES WITH			

Status: E1
09/08/2015

School Name/Address: SILETZ EARLY COLLEGE ACADEMY 245 JAMES FRANK AVE Siletz, OR 97380 Phone: (541)444-1100 Fax: (541)444-2368 Counselor: Van Zee, Kevin Advisor: Arnold, Brian	
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GRADE LEGEND:

14/15 THRU 15/16
A - MASTERY OF SUBJECT
B - GOOD QUALITY WORK
C - AVERAGE WORK
F - FAILURE
P - PASSING

ACADEMIC HISTORY:

S1 NEWPORT HIGH SCHOOL 01/30/15

Newport, OR

Algebra 1A1	F	.00
Beginning Video Produc	C	.50 EL
English 1	F	.00
Health	F	.00
Integrated Science	F	.00
PE	A	.50 PE
Spanish 1	C	.50 FA

UNITS: 1.50 GPA: 1.14 CUM: 1.14

S2 NEWPORT HIGH SCHOOL 06/12/15

Newport, OR

Algebra 1A2	F	.00
Beginning Video Produc	F	.00
English 1	F	.00
Health	F	.00
Integrated Science	F	.00
PE	B	.50 PE
Spanish 1	F	.00

UNITS: 0.50 GPA: 0.43 CUM: 0.79 YR: 0.79

Q1 SILETZ EARLY COLLEGE ACADEMY 11/06/15

BIOLOGY	A	.25 SC
CREDIT RECOVERY	P	.00
ENGLISH PROFICIENCY	P	.25 EL
ENGLISH 2	A	.25 EN
FOOD SCIENCE	A	.25 FA
PRINCIPLES OF ALG & GE	A	.25 MA
WELLNESS II	A	.25 HE
YOGA	A	.25 EL

UNITS: 1.75 GPA: 4.00 CUM: 1.35

PLAN-18 Standard Diploma

AREA	UNITS		
	REQUIRE	COMPLETE	REMAIN
EN ENGLISH	4.00	.25	3.75
MA MATH	3.00	.25	2.75
SC SCIENCE	3.00	.25	2.75
PE PE	1.00	1.00	.00
HE HEALTH	1.00	.25	.75
US US HISTORY	1.00	.00	1.00
GS GLOBAL STUDIE	1.00	.00	1.00
GV GOVERNMENT	.50	.00	.50
EC ECONOMICS	.50	.00	.50
FA CTE/APPL ARTS	3.00	.75	2.25
EL ELECTIVES	6.00	1.00	5.00
** TOTALS	24.00	3.75	20.25

Essential Skills in Reading have not been met.

Essential Skills in Writing have not been met.

Essential Skills in Mathematics have not been met.

ENROLLMENT HISTORY:

	PRES	ABS	GD
09/08/15 - CURRENT SILETZ EARLY COLLEGE A	48.5	.5	10
12/08/14 - 06/12/15 NEWPORT HIGH SCHOOL	70.5	41.5	09
09/03/14 - 12/05/14 TOLEDO JR/SR HIGH SCHO	36.0	17.0	09
09/03/13 - 05/31/14 SILETZ VALLEY CHARTER	101.5	52.5	08
09/04/12 - 06/07/13 SILETZ VALLEY CHARTER	124.5	37.5	07
09/06/11 - 06/14/12 SILETZ VALLEY CHARTER	139.0	23.0	06
09/07/10 - 06/10/11 SILETZ VALLEY CHARTER	146.5	13.5	05
09/08/09 - 06/11/10 SILETZ VALLEY CHARTER	136.0	30.0	04
09/02/08 - 06/10/09 SILETZ VALLEY CHARTER	154.5	12.5	03
05/21/08 - 06/11/08 SILETZ VALLEY CHARTER	11.5	3.5	02
04/23/08 - 05/21/08 LBL ESD HOME SCHOOL	20.0	.0	02
09/04/07 - 04/17/08 SILETZ VALLEY CHARTER	108.0	28.0	02
09/05/06 - 06/14/07 SILETZ VALLEY CHARTER	156.0	16.0	01
09/06/05 - 06/12/06 SILETZ VALLEY CHARTER	165.0	6.0	KG

IMMUNIZATION:

D/T: COMPLETE

7/00 11/00 3/01 9/01 9/05 10/12

POLIO: COMPLETE

7/00 11/00 3/01 9/05

MEASLES: COMPLETE

5/01 9/05

MUMPS: COMPLETE

5/01 9/05

RUBELLA: COMPLETE

5/01 9/05

HEP B: COMPLETE

7/00 11/00 3/01

VARIC: COMPLETE

5/01 11/10

HIB: COMPLETE

7/00 11/00 3/01 5/01

RANK IN CLASS 22 OF 26 AS OF 11/20/2015
CUM GPA: 1.3529

Signature: 

Date: 11-20-15

Transcript is unofficial unless signed by school official.