

STEP 1: Letter from previous School (if applicable)

A letter from the principal of the school previously attended is required. Letter may refer to high school activities previously participated in, whether student was in good standing at the time of transfer, any outstanding fees / lost materials, etc.

STEP 2: Eligibility Request Form

Prior to OSAA consideration of eligibility, this Eligibility Request Form and the following information must be received by the OSAA Executive Director.

<u>Transcripts</u>	<u>Letters of Explanation</u>	<u>Age & Fifth Year Additional Documentation</u>
Current high school	Student	Gap in student's academic process
Previous high schools	Parents or Legal Guardian	Credit deficiency
<u>School Records</u>	School Representative	Classes needed to graduate
Attendance records	<i>Optional</i> – Other letters as relevant	Individualized Educational Program (IEP)
Letter authorizing release of school records to OSAA		Student's disability as defined by ADA

STEP 3: Affidavit of Student

Under penalty of perjury, I do affirm that no coach, parent, administrator, teacher, or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation. Further, I authorize release of permanent school records to the OSAA.

Both signatures required for all Eligibility Requests.

Chouchou Likani (via phone)
Signature of Parent (Host Family if Non-CSIE student)

D. H. R. 7-15
Signature of Principal / Superintendent

(Principal/Superintendent is encouraged to attach any specific comments regarding this student's eligibility request.)

STEP 4: OSAA / District Committee Approval / Denial

The District Committee should forward copies of all District Committee decisions and rationales for that decision to the OSAA.

Director's / Chairperson's Signature: Jeff Malone

Date 10/14/15

Chairperson's School: St Helens High School

Comments: See Next Page

Approved
 Denied

STEP 5: OSAA Eligibility Appeals Board

DISTRICT COMMITTEE DECISIONS: Appeals of District Committee decisions will be heard by the OSAA Eligibility Appeals Board.

- “Any party filing an appeal of a decision by the District Athletic Committee to the Eligibility Appeals Board...shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal.” (Excerpt OSAA Handbook, Executive Board Policies, “Eligibility Appeal Filing Fee”)
- If denied by the OSAA Eligibility Appeals Board, an appeal may be made to a Hearings Officer under Rule 9, “Hearings Officer.” Appeals to the Hearings Officer shall include an appeal fee of \$200.

OSAA EXECUTIVE DIRECTOR DECISIONS: Appeals of OSAA Executive Director decisions, regarding age, fifth year, grade deficiency, and non-CSIE foreign students are heard by the OSAA Executive Board.

- “Any party filing an appeal of a decision by...the Executive Director to the Executive Board shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal.” (Excerpt OSAA Handbook, Executive Board Policies, “Eligibility Appeal Filing Fee”)
- If denied by the OSAA Executive Board, an appeal may be made to a Hearings Officer under Rule 9, “Hearings Officer.” Appeals to the Hearings Officer shall include an appeal fee of \$200.

Amerilyn Rivett

From: BG Aguirre <bga@stheLens.k12.or.us>
Sent: Wednesday, October 14, 2015 1:50 PM
To: Amerilyn Rivett
Subject: RE: Rationale for DAC denial of Parkrose HS Student Eligibility

The information summarized below seemed convoluted and was not consistent. Therefore we voted against it.

It was represented that in the spring the student got a letter of intent to transfer from Benson to Parkrose. Benson AD recalls being told by student that he was already living in Parkrose. Benson AD hears that maybe student is actually living in PPS and so he calls Parkrose AD because Parkrose AD needs to know this.

In the fall Parkrose AD calls Benson to say he called home to learn that student is living in Parkrose with his mother. If the family has moved there is not an issue so Parkrose AD assumes all is well.

At some point Parkrose AD learns that student is living with an uncle and the family has not moved, which means he is not eligible.

From: Matt Morgan
Sent: Wednesday, October 14, 2015 1:40 PM
To: BG Aguirre <bga@stheLens.k12.or.us>
Subject: FW: Rationale for DAC denial of Parkrose HS Student Eligibility

Can you provide this information?

MATT MORGAN
ATHLETIC DIRECTOR
ST. HELENS HIGH SCHOOL
(503) 366-7406
MATTM@STHELENS.K12.OR.US
THE PRIDE IS HERE!

From: Amerilyn Rivett [mailto:amerilynnr@osaa.org]
Sent: Wednesday, October 14, 2015 12:48 PM
To: Matt Morgan
Subject: Rationale for DAC denial of Parkrose HS Student Eligibility

Hi, Matt-

The OSAA has received the paperwork and denial ruling for Wilfried Likayi, Parkrose HS. Parkrose HS has requested an appeal.

Can you provide a more specific rationale for the District's denial of the above eligibility, please?

Thank you for your help.

Amerilyn