



Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1, Wilsonville, OR 97070

503.682.6722

FAX 503.682.0960

http://www.osaa.org

Scan to: eligibility@osaa.org

Page 1 of 2

Eligibility Request Form

1. Complete all steps on front and back of this form.
2. Attach copy of student's official transcripts with this form.
3. Requests with incomplete enrollment records will not be considered.
4. Allow five working days to process.

OSAA Eligibility ID #

STEP 1

Student Information

Independent
 School: Central High School School Phone: _____
 Student: (Last) Maya-Martinez (First) Esmeralda (Middle) _____
 Date of Birth: 3-6-2000 Age: _____
 Parent: Aurora Mayen (Foster parent)
 Address: 965 Tasha way Lebanon OR 97355
 Person with whom student lives: Currently: Aurora and EDGAR Mayen
 Relationship to student: Foster parent
 Address where student lives: Same as above

STEP 2

Type of Waiver

A. SEND DIRECTLY TO OSAA (see checklist in Step 4)

- ☐ Age Rule 8.3
☐ Fifth Year Rule 8.2
☐ Grade Deficiency Rule 8.1.1
☐ Satisfactory Progress Toward Graduation Rule 8.1.2
☐ All Non-CSIET Foreign Students – Must also meet CSIET criteria in Rule 8.6.3(c)
☐ All CSIET Foreign Students not meeting criteria in Rule 8.6.3(c)

B. SEND DIRECTLY TO DISTRICT COMMITTEE

- ☐ Transfers without change of Joint Residence Rule 8.6 (including transfers where the student also has a Grade Deficiency and / or is not making Satisfactory Progress Toward Graduation).
☒ Transfers to a school with affiliation Rule 8.6.5.

STEP 3

Enrollment Record

Fill In All Sections

Has an Individualized Educational Program (IEP) been created for this student? ☐ Yes ☐ No *I Don't know*
 If yes, is the student meeting the requirements of the Individualized Educational Program (IEP)? ☐ Yes ☐ No

Grading Period	Date Attended	School Attended	# Credits		#Classes
			Earned	Passed	
<i>Example</i> →→→→→→→→→→	9/5/99 to 1/12/00	Oregon High School	3.0		6
9 th – 1 st semester/trimester	___/___/___ to ___/___/___				
9 th – 2 nd semester/trimester	___/___/___ to ___/___/___				
9 th – 3 rd trimester	___/___/___ to ___/___/___				
10 th – 1 st semester/trimester	___/___/___ to ___/___/___				
10 th – 2 nd semester/trimester	___/___/___ to ___/___/___				
10 th – 3 rd trimester	___/___/___ to ___/___/___				
11 th – 1 st semester/trimester	___/___/___ to ___/___/___				
11 th – 2 nd semester/trimester	___/___/___ to ___/___/___				
11 th – 3 rd trimester	___/___/___ to ___/___/___				
12 th – 1 st semester/trimester	___/___/___ to ___/___/___				
12 th – 2 nd semester/trimester	___/___/___ to ___/___/___				
12 th – 3 rd trimester	___/___/___ to ___/___/___				

STEP 4 Letter From Previous School Principal (Transfers only)

A letter from the principal of the school previously attended is required. Letter may refer to high school activities previously participated in, whether student was in good standing at the time of transfer, any outstanding fees / lost materials, etc.

STEP 5 Eligibility Hardship Checklist

Prior to OSAA consideration of eligibility, this Eligibility Request Form and the following information must be received by the OSAA Executive Director.

Transcripts

- ✓ Current high school
- ✓ Previous high schools

School Records

- ✓ Attendance records
- ✓ Letter authorizing release of school records to OSAA

Letters of Explanation

- ✓ Student
- ✓ Parents or Legal Guardian
- ✓ School Representative
- Optional – Other letters as relevant

Age & Fifth Year Additional Documentation

- Gap in student's academic process
- Credit deficiency
- Classes needed to graduate
- Individualized Educational Program (IEP)
- Student's disability as defined by ADA

STEP 6 Affirmation Statement

Under penalty of perjury, I do affirm that no coach, parent, administrator, teacher, or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation. Further, I authorize release of permanent school records to the OSAA.

Both signatures required for all Eligibility Requests.

Signature of Parent (Most Family if Non-CSIET student)

Signature of Principal / Superintendent

(Principal/Superintendent is encouraged to attach any specific comments regarding this student's eligibility request.)

STEP 7 OSAA / District Committee Authorization

Decision

The District Committee should forward copies of all District Committee decisions and rationale for that decision to the OSAA.

Director's / Chairperson's Signature: [Signature]

Date 9/17/15

Chairperson's School: Central High School

Comments _____

- ☒ Approved
- ☐ Denied

STEP 8 Appeals Process

DISTRICT COMMITTEE DECISIONS: Appeals of District Committee decisions will be heard by the OSAA Eligibility Appeals Board.

- "Any party filing an appeal of a decision by the District Athletic Committee to the Eligibility Appeals Board...shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal." (Excerpt OSAA Handbook, Executive Board Policies, "Eligibility Appeal Filing Fee")
- If denied by the OSAA Eligibility Appeals Board, an appeal may be made to a Hearings Officer under **Rule 9, "Hearings Officer."** Appeals to the Hearings Officer shall include an appeal fee of \$200.

OSAA EXECUTIVE DIRECTOR DECISIONS: Appeals of OSAA Executive Director decisions, regarding age, fifth year, grade deficiency, and non-CSIET foreign students are heard by the OSAA Executive Board.

- "Any party filing an appeal of a decision by...the Executive Director to the Executive Board shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal." (Excerpt OSAA Handbook, Executive Board Policies, "Eligibility Appeal Filing Fee")
- If denied by the OSAA Executive Board, an appeal may be made to a Hearings Officer under **Rule 9, "Hearings Officer."** Appeals to the Hearings Officer shall include an appeal fee of \$200.

LEBANON HIGH SCHOOL

8/14/2014

Dear Committee Members:

I am writing this letter in support of Esmeralda Martinez. Esmeralda came to Lebanon after 1st semester of the 2014-2015 from Central High School. She attended Lebanon for 2nd semester, but has not resided in our school year for a calendar year and would like to run Cross Country.

I am requesting Esmeralda's immediate eligibility because she is a ward of the state and the move to a new foster placement is beyond her control. Attached you will find letters from Esmeralda and the DHS.

We appreciate your time in this matter and look forward to hearing from you soon.

Thank You

Kraig Hoene

Athletic Executive

Lebanon High School

541-451-8555 ext. 1065

541-401-8257 Cell



Lebanon High School
1700 S. 5th Street
Lebanon, OR 97355

PHONE (541) 451-8555
FAX (541) 451-8550
WEB SITE <http://www.lebanon.k12.or.us>

ACADEMIC RECORD

Page 1 of 1

9/17/2015

Status: E1
09/01/2015

Student Name:			
Legal: Martinez-Maya, Esmeralda Elizabeth			
Preferred: Martinez, Esmeralda Elizabeth			
Address: 965 Tasha Way Lebanon OR 97355			
Social Security #:	Cohort Year:	Gender:	Phone:
XXX-XX-8164	1415	FEMALE	541-570-3300
Birth Place:		Date of Birth:	
San Simon De, MEXICO		3/6/2000	
Parent/Guardian:			

School Name/Address:	
LEBANON HIGH SCHOOL	
1700 S FIFTH ST	
Lebanon, OR 97355-2500	
Phone: (541)451-8555	Fax: (541)451-8550
Counselor: Amo, Maddy J	
Advisor:	

**ACCREDITED BY NORTHWEST ACCREDITATION COMMISSION

GRADE LEGEND: 14/15 THRU CURRENT A - MASTERY OF SUBJECT B - GOOD QUALITY WORK C - AVERAGE WORK P - PASSING ACADEMIC HISTORY: S1 CENTRAL HIGH SCHOOL 14/15 INDEPENDENCE, OR COLLEGE PREP COMPUTERS A .50 EL ELD ACADEMIC SUPPORT A .50 EL ENGLISH I C .50 LA FRESHMAN SEMINAR A .50 EL INTEGRATED MATH I A .50 MA PHYSICAL SCIENCE B .50 SC 9TH GRADE ELD B .50 EL UNITS: 3.50 GPA: 3.43 CUM: 3.43 S2 LEBANON HIGH SCHOOL 06/11/15 BASIC CALCULATIONS 7/8 A .50 EL ENGLISH LANG LEARNERS B .50 EL LANG ARTS LAB 9 (SEM) P .50 EL LANGUAGE ARTS 9 B .50 LA PHYSICAL SCIENCE-FROSH B .50 SC SCULPTURE A .50 CT WARRIOR 101 P .50 EL UNITS: 3.50 GPA: 3.40 CUM: 3.42		PLAN-A0 STANDARD DIPLOMA - 2018 <table border="1"> <thead> <tr> <th rowspan="2">AREA</th> <th colspan="3">UNITS</th> </tr> <tr> <th>REQUIRE</th> <th>COMPLETE</th> <th>REMAIN</th> </tr> </thead> <tbody> <tr> <td>LA LANG ARTS</td> <td>4.00</td> <td>1.00</td> <td>3.00</td> </tr> <tr> <td>MA MATH</td> <td>3.00</td> <td>.50</td> <td>2.50</td> </tr> <tr> <td>SC SCIENCE</td> <td>3.00</td> <td>1.00</td> <td>2.00</td> </tr> <tr> <td>GV GOVERNMENT</td> <td>.50</td> <td>.00</td> <td>.50</td> </tr> <tr> <td>US US HISTORY</td> <td>1.00</td> <td>.00</td> <td>1.00</td> </tr> <tr> <td>EC ECONOMICS</td> <td>.50</td> <td>.00</td> <td>.50</td> </tr> <tr> <td>WH WORLD HISTORY</td> <td>.50</td> <td>.00</td> <td>.50</td> </tr> <tr> <td>GS GEOGRAPHY</td> <td>.50</td> <td>.00</td> <td>.50</td> </tr> <tr> <td>HL HEALTH</td> <td>1.00</td> <td>.00</td> <td>1.00</td> </tr> <tr> <td>PE PHYS ED</td> <td>1.00</td> <td>.00</td> <td>1.00</td> </tr> <tr> <td>CT CTE FA FL</td> <td>3.00</td> <td>.50</td> <td>2.50</td> </tr> <tr> <td>EL ELECTIVES</td> <td>6.00</td> <td>4.00</td> <td>2.00</td> </tr> <tr> <td>** TOTALS</td> <td>24.00</td> <td>7.00</td> <td>17.00</td> </tr> </tbody> </table> <p>Essential Skills in Reading have not been met. Essential Skills in Writing have not been met. Essential Skills in Mathematics have not been met.</p> <p>ENROLLMENT HISTORY:</p> <table border="1"> <thead> <tr> <th></th> <th>PRES</th> <th>ABS</th> <th>GD</th> </tr> </thead> <tbody> <tr> <td>09/01/15 - CURRENT LEBANON HIGH SCHOOL</td> <td>12.0</td> <td>.0</td> <td>10</td> </tr> <tr> <td>04/15/15 - 06/11/15 LEBANON HIGH SCHOOL</td> <td>33.5</td> <td>7.5</td> <td>09</td> </tr> <tr> <td>09/04/14 - 04/09/15 CENTRAL HIGH SCHOOL</td> <td>.0</td> <td>.0</td> <td>09</td> </tr> <tr> <td>04/05/13 - 06/12/13 SEVEN OAK MIDDLE SCHOO</td> <td>43.0</td> <td>4.0</td> <td>07</td> </tr> <tr> <td>09/05/12 - 03/22/13 NEWPORT PREPARATORY A</td> <td>114.5</td> <td>2.5</td> <td>07</td> </tr> <tr> <td>01/04/12 - 06/15/12 NEWPORT INTERMEDIATE S</td> <td>94.5</td> <td>3.5</td> <td>06</td> </tr> </tbody> </table> <p>IMMUNIZATION: D/T: COMPLETE 4/08 5/09 9/11 11/11 4/14 POLIO: COMPLETE 3/00 5/00 7/00 10/00 10/06 MEASLES: COMPLETE 10/06 11/11 MUMPS: COMPLETE 10/06 11/11 RUBELLA: COMPLETE 10/06 11/11 HEP B: COMPLETE 5/00 7/00 10/00 VARIC: COMPLETE 11/11</p> <p>SCHOOL ACTIVITIES: 15/16 LEBANON HIGH SCHOOL Cross Country, Girls</p>	AREA	UNITS			REQUIRE	COMPLETE	REMAIN	LA LANG ARTS	4.00	1.00	3.00	MA MATH	3.00	.50	2.50	SC SCIENCE	3.00	1.00	2.00	GV GOVERNMENT	.50	.00	.50	US US HISTORY	1.00	.00	1.00	EC ECONOMICS	.50	.00	.50	WH WORLD HISTORY	.50	.00	.50	GS GEOGRAPHY	.50	.00	.50	HL HEALTH	1.00	.00	1.00	PE PHYS ED	1.00	.00	1.00	CT CTE FA FL	3.00	.50	2.50	EL ELECTIVES	6.00	4.00	2.00	** TOTALS	24.00	7.00	17.00		PRES	ABS	GD	09/01/15 - CURRENT LEBANON HIGH SCHOOL	12.0	.0	10	04/15/15 - 06/11/15 LEBANON HIGH SCHOOL	33.5	7.5	09	09/04/14 - 04/09/15 CENTRAL HIGH SCHOOL	.0	.0	09	04/05/13 - 06/12/13 SEVEN OAK MIDDLE SCHOO	43.0	4.0	07	09/05/12 - 03/22/13 NEWPORT PREPARATORY A	114.5	2.5	07	01/04/12 - 06/15/12 NEWPORT INTERMEDIATE S	94.5	3.5	06
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RANK IN CLASS 79 OF 324 AS OF 09/17/2015
 CUM GPA: 3.417

Signature: _____

Date: _____

Transcript is unofficial unless signed by school official.

The reason why we move here to
rebanon was because the house we
use to live in they didn't want us
there no more, this house was the
only one open for me and my brothers
to live in, and I'm also intrested
on doing/participation on sport this year.

Esmeralda
Martinez

541-409-7744



Oregon

Kate Brown, Governor

Department of Human Services

SDA 4, Linn/Benton/Lincoln Counties

118 2nd Ave SE

Albany, OR 97321

541-967-2060

Fax: 541-967-2127

September 16th, 2015

RE: Hector (Julian) and Esmerelda
Martinez-Maya



To Whom It May Concern:

The above-mentioned children have been placed in the custody of the Department of Human Services, Child Welfare. Through no fault of their own, the children had to be moved into a foster home in the Lebanon School District. This is considered a long term placement, and there is little chance the children will be moved again anytime soon. Please let this letter serve as permission for them to participate in extracurricular activities, including sports, at Lebanon High School.

The caseworker assigned for the child is Katherine Yde. If you have any questions or concerns you may contact Katherine at 541.791.5875. You may also contact Katherine's supervisor Rachael Jones at 541.967.2060.

Sincerely,

Katherine Yde
Social Service Specialist I
Linn County DHS
112 2nd Ave. SE
Albany, OR 97321
Ph: 541.791.5875
Fax: 541.967.2127



Oregon School Activities Association
25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070

503.682.6722

www.osaa.org

Student Eligibility Request Form

Form ID Number
20150385

Type of Waiver

Transfer to School with Affiliation without Change of Joint Residence Hardship Appeal
OSAA Rule 8.6 - Send directly to District Athletic Committee

Submitted 9/17/2015
2015-16 School Year

Lebanon High School Information

1700 South Fifth St
Lebanon, OR 97355
(541) 451-8555

Brad Shreve, Principal
brad.shreve@lebanon.k12.or.us
(541) 451-8555 x1001

Kraig Hoene, Athletic Director
kraig.hoene@lebanon.k12.or.us
(541) 451-8555 x1065

Student Information

Esmeralda Elizabeth Maya-Martinez

DOB: 3/6/2000

Age: 15 years 6 months (as of 9/17/15)

Current Address

Aurora Mayen
Foster Parent (Foster Mother/Father)
965 Tasha Way
Lebanon, OR 97355

Last Year's Address

Same as current address

mayengraphics@comcast.net
(541) 409-7744

Attends: Lebanon high School
Previous: Central High School

Grade: 10

Has IEP? No

Meeting IEP? N/A

Enrollment Record

SY	GR Period	Dates	School	# Credits Earned	# Classes Passed
2014-15	9 1st Semester	9/1/14 to 1/6/15	Central high School	3.5	7
2014-15	9 2nd Semester	1/10/15 to 6/12/15	Lebanon high School	3.5	7