



Eligibility Request Form

1. Complete all steps on front and back of this form.
2. Attach copy of student's official transcripts with this form.
3. Requests with incomplete enrollment records will not be considered.
4. Allow five working days to process.

OSAA Eligibility ID #

STEP 1

Student Information

Independent

School:

Central High School

School Phone:

Student:

(Last) Maya-Martinez

(First)

(Middle)

Date of Birth:

3-6-2000

Age:

Parent:

Aurora Mayen (Foster parent)

Address:

965 Tasha Way Lebanon OR 97355

Person with whom student lives:

Currently: Aurora and EDGAR Mayen

Relationship to student:

Foster parent

Address where student lives:

Same as above

STEP 2

Type of Waiver

A. SEND DIRECTLY TO OSAA (see checklist in Step 4)

- Age Rule 8.3
- Fifth Year Rule 8.2
- Grade Deficiency Rule 8.1.1
- Satisfactory Progress Toward Graduation Rule 8.1.2
- All Non-CSIET Foreign Students – Must also meet CSIET criteria in Rule 8.6.3(c)
- All CSIET Foreign Students not meeting criteria in Rule 8.6.3(c)

B. SEND DIRECTLY TO DISTRICT COMMITTEE

- Transfers without change of Joint Residence Rule 8.6 (including transfers where the student also has a Grade Deficiency and / or is not making Satisfactory Progress Toward Graduation).

Transfers to a school with affiliation Rule 8.6.5.

STEP 3

Enrollment Record

Fill In All Sections

Has an Individualized Educational Program (IEP) been created for this student? Yes No I don't know
If yes, is the student meeting the requirements of the Individualized Educational Program (IEP)? Yes No

Grading Period	Date Attended	School Attended	# Credits Earned	# Classes Passed
Example → → → → → → → →	9/5/99 to 1/12/00	Oregon High School	3.0	6
9 th – 1 st semester/trimester	/ / to / /			
9 th – 2 nd semester/trimester	/ / to / /			
9 th – 3 rd trimester	/ / to / /			
10 th – 1 st semester/trimester	/ / to / /			
10 th – 2 nd semester/trimester	/ / to / /			
10 th – 3 rd trimester	/ / to / /			
11 th – 1 st semester/trimester	/ / to / /			
11 th – 2 nd semester/trimester	/ / to / /			
11 th – 3 rd trimester	/ / to / /			
12 th – 1 st semester/trimester	/ / to / /			
12 th – 2 nd semester/trimester	/ / to / /			
12 th – 3 rd trimester	/ / to / /			

STEP 4

Letter From Previous School Principal (Transfers only)

A letter from the principal of the school previously attended is required. Letter may refer to high school activities previously participated in, whether student was in good standing at the time of transfer, any outstanding fees / lost materials, etc.

STEP 5

Eligibility Hardship Checklist

Prior to OSAA consideration of eligibility, this Eligibility Request Form and the following information must be received by the OSAA Executive Director.

Transcripts

✓ Current high school
Previous high schools

Letters of Explanation

✓ Student
✓ Parents or Legal Guardian
✓ School Representative
Optional – Other letters as relevant

Age & Fifth Year Additional Documentation

Gap in student's academic process
Credit deficiency
Classes needed to graduate
Individualized Educational Program (IEP)
Student's disability as defined by ADA

School Records

✓ Attendance records
✓ Letter authorizing release of school records to OSAA

STEP 6

Affirmation Statement

Under penalty of perjury, I do affirm that no coach, parent, administrator, teacher, or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation. Further, I authorize release of permanent school records to the OSAA.

Both signatures required for all Eligibility Requests

Signature of Parent (Host Family if Non-CSIET student)

Signature of Principal / Superintendent

(Principal/Superintendent is encouraged to attach any specific comments regarding this student's eligibility request.)

STEP 7

OSAA / District Committee Authorization

Decision

The District Committee should forward copies of all District Committee decisions and rationale for that decision to the OSAA.

Director's / Chairperson's Signature:

Date 9/17/15

Chairperson's School:

Central High School

Comments _____

Approved

Denied

STEP 8

Appeals Process

DISTRICT COMMITTEE DECISIONS: Appeals of District Committee decisions will be heard by the OSAA Eligibility Appeals Board.

- “Any party filing an appeal of a decision by the District Athletic Committee to the Eligibility Appeals Board...shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal.” (Excerpt OSAA Handbook, Executive Board Policies, “Eligibility Appeal Filing Fee”)
- If denied by the OSAA Eligibility Appeals Board, an appeal may be made to a Hearings Officer under Rule 9, “Hearings Officer.” Appeals to the Hearings Officer shall include an appeal fee of \$200.

OSAA EXECUTIVE DIRECTOR DECISIONS: Appeals of OSAA Executive Director decisions, regarding age, fifth year, grade deficiency, and non-CSIET foreign students are heard by the OSAA Executive Board.

- “Any party filing an appeal of a decision by...the Executive Director to the Executive Board shall be assessed a filing fee of \$100 to defray the costs to the Association of assembling the respective appeals bodies to hear the appeal.” (Excerpt OSAA Handbook, Executive Board Policies, “Eligibility Appeal Filing Fee”)
- If denied by the OSAA Executive Board, an appeal may be made to a Hearings Officer under Rule 9, “Hearings Officer.” Appeals to the Hearings Officer shall include an appeal fee of \$200.

LEBANON HIGH SCHOOL

8/14/2014

Dear Committee Members:

I am writing this letter in support of Esmeralda Martinez. Esmeralda came to Lebanon after 1st semester of the 2014-2015 from Central High School. She attended Lebanon for 2nd semester, but has not resided in our school year for a calendar year and would like to run Cross Country.

I am requesting Esmeralda's immediate eligibility because she is a ward of the state and the move to a new foster placement is beyond her control. Attached you will find letters from Esmeralda and the DHS.

We appreciate your time in this matter and look forward to hearing from you soon.

Thank You

Kraig Hoene

Athletic Executive

Lebanon High School

541-451-8555 ext. 1065

541-401-8257 Cell

Lebanon High School
1710 S. 5th Street
Lebanon, OR 97355

PHONE (541) 451-8555
FAX (541) 451-8559
WEB SITE <http://www.lebanon.k12.or.us>

ACADEMIC RECORD

Student Name: Legal: Martinez-Maya, Esmeralda Elizabeth Preferred: Martinez, Esmeralda Elizabeth			
Address: 965 Tasha Way Lebanon OR 97355			
Social Security #: XXX-XX-8164	Cohort Year: 1415	Gender: FEMALE	Phone: 541-570-3300
Birth Place: San Simon De, MEXICO		Date of Birth: 3/6/2000	
Parent/Guardian:			

Status: E1 09/01/2015	Page 1 of 1 9/17/2015
School Name/Address: LEBANON HIGH SCHOOL 1700 S FIFTH ST Lebanon, OR 97355-2500 Phone: (541)451-8555 Fax: (541)451-8550 Counselor: Amo, Maddy J Advisor:	

**ACCREDITED BY NORTHWEST ACCREDITATION COMMISSION

GRADE LEGEND:

14/15 THRU CURRENT
A - MASTERY OF SUBJECT
B - GOOD QUALITY WORK
C - AVERAGE WORK
P - PASSING

ACADEMIC HISTORY:

S1 CENTRAL HIGH SCHOOL 14/15

INDEPENDENCE, OR

COLLEGE PREP COMPUTERS	A	.50 EL
ELD ACADEMIC SUPPORT	A	.50 EL
ENGLISH I	C	.50 LA
FRESHMAN SEMINAR	A	.50 EL
INTEGRATED MATH I	A	.50 MA
PHYSICAL SCIENCE	B	.50 SC
9TH GRADE ELD	B	.50 EL

UNITS: 3.50 GPA: 3.43 CUM: 3.43

S2 LEBANON HIGH SCHOOL 06/11/15

BASIC CALCULATIONS 7/8	A	.50 EL
ENGLISH LANG LEARNERS	B	.50 EL
LANG ARTS LAB 9 (SEM)	P	.50 EL
LANGUAGE ARTS 9	B	.50 LA
PHYSICAL SCIENCE-FROSH	B	.50 SC
SCULPTURE	A	.50 CT
WARRIOR 101	P	.50 EL

UNITS: 3.50 GPA: 3.40 CUM: 3.42

PLAN-A0 STANDARD DIPLOMA - 2018

AREA	REQUIRE	COMPLETE	REMAIN
LA LANG ARTS	4.00	1.00	3.00
MA MATH	3.00	.50	2.50
SC SCIENCE	3.00	1.00	2.00
GV GOVERNMENT	.50	.00	.50
US US HISTORY	1.00	.00	1.00
EC ECONOMICS	.50	.00	.50
WH WORLD HISTORY	.50	.00	.50
GS GEOGRAPHY	.50	.00	.50
HL HEALTH	1.00	.00	1.00
PE PHYS ED	1.00	.00	1.00
CT CTE FA FL	3.00	.50	2.50
EL ELECTIVES	6.00	4.00	2.00
** TOTALS	24.00	7.00	17.00

Essential Skills in Reading have not been met.

Essential Skills in Writing have not been met.

Essential Skills in Mathematics have not been met.

ENROLLMENT HISTORY:

	PRES	ABS	GD
09/01/15 - CURRENT LEBANON HIGH SCHOOL	12.0	.0	10
04/15/15 - 06/1/15 LEBANON HIGH SCHOOL	33.5	7.5	09
09/04/14 - 04/09/15 CENTRAL HIGH SCHOOL	.0	.0	09
04/05/13 - 06/12/13 SEVEN OAK MIDDLE SCHOOL	43.0	4.0	07
09/05/12 - 03/22/13 NEWPORT PREPARATORY A	114.5	2.5	07
01/04/12 - 06/15/12 NEWPORT INTERMEDIATE S	94.5	3.5	06

IMMUNIZATION:

D/T: COMPLETE
4/08 5/09 9/11 11/11 4/14
POLIO: COMPLETE
3/00 5/00 7/00 10/00 10/06
MEASLES: COMPLETE
10/06 11/11
MUMPS: COMPLETE
10/06 11/11
RUBELLA: COMPLETE
10/06 11/11
HEP B: COMPLETE
5/00 7/00 10/00
VARIC: COMPLETE
11/11

SCHOOL ACTIVITIES:

15/16 LEBANON HIGH SCHOOL
Cross Country, Girls

RANK IN CLASS 79 OF 324 AS OF 09/17/2015
CUM GPA: 3.417

Signature: _____ Date: _____

Transcript is unofficial unless signed by school official.

The reason why we move here to Lebanon was because the house we use to live in they didn't want us there no more, this house was the only one open for me and my brothers to live in, and I'm also interested on doing/participating on sports this year.

Esmeralda
Martinez

541-409-7744



Oregon

Kate Brown, Governor

September 16th, 2015

RE: Hector (Julian) and Esmerelda
Martinez-Maya

Department of Human Services
SDA 4, Linn/Benton/Lincoln Counties

118 2nd Ave SE
Albany, OR 97321
541-967-2060
Fax: 541-967-2127



To Whom It May Concern:

The above-mentioned children have been placed in the custody of the Department of Human Services, Child Welfare. Through no fault of their own, the children had to be moved into a foster home in the Lebanon School District. This is considered a long term placement, and there is little chance the children will be moved again anytime soon. Please let this letter serve as permission for them to participate in extracurricular activities, including sports, at Lebanon High School.

The caseworker assigned for the child is Katherine Yde. If you have any questions or concerns you may contact Katherine at 541.791.5875. You may also contact Katherine's supervisor Rachael Jones at 541.967.2060.

Sincerely,

Katherine Yde
Social Service Specialist I
Linn County DHS
112 2nd Ave. SE
Albany, OR 97321
Ph: 541.791.5875
Fax: 541.967.2127



Oregon School Activities Association
25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070

503.682.6722

www.osaa.org

Student Eligibility Request Form

Form ID Number
20150385

Type of Waiver

Transfer to School with Affiliation without Change of Joint Residence Hardship Appeal
OSAA Rule 8.6 - Send directly to District Athletic Committee

Submitted 9/17/2015
2015-16 School Year

Lebanon High School Information

1700 South Fifth St
Lebanon, OR 97355
(541) 451-8555

Brad Shreve, Principal
brad.shreve@lebanon.k12.or.us
(541) 451-8555 x1001

Kraig Hoene, Athletic Director
kraig.hoene@lebanon.k12.or.us
(541) 451-8555 x1065

Student Information

Esmeralda Elizabeth Maya-Martinez

DOB: 3/6/2000

Age: 15 years 6 months (as of 9/17/15)

Current Address
Aurora Mayen
Foster Parent (Foster Mother/Father)
965 Tasha Way
Lebanon, OR 97355

Last Year's Address
Same as current address

mayengraphics@comcast.net
(541) 409-7744

Attends: Lebanon high School
Previous: Central High School

Grade: 10

Has IEP? No

Meeting IEP? N/A

Enrollment Record

SY	GR	Period	Dates	School	# Credits Earned	# Classes Passed
2014-15	9	1st Semester	9/1/14 to 1/6/15	Central high School	3.5	7
2014-15	9	2nd Semester	1/10/15 to 6/12/15	Lebanon high School	3.5	7